

THE NEWCHURCH SOCIAL CLUB
RULES

1. The name of the Club shall be **The Newchurch Social Club.**

2. **Objects**
The Club is formed to facilitate and promote social and sporting activities for the residents of the civil parish of Newchurch and to support, by periodic donations from Club funds, the management committee of the Newchurch village hall.

3. **Qualification for Membership**
Membership of the Club is open to all residents of the civil parish of Newchurch and to such others whom, from time to time, the general management committee feel it right to admit.
 - a) **Classes of Membership**
There will be one class of membership to be known as ordinary members.
 - b) **Membership applications**
Applications for ordinary membership shall be made in writing (showing both name and address) to the Club secretary accompanied by an entrance fee as determined by the general management committee from time to time. The Club secretary shall date and display all such applications on the Club notice board for a minimum period of two clear days on which the Club is open.
 - c) **Membership Proposals (AGM 29/11/12)**
New members need to be a full Club member for 6 months before they can propose another new member.
 - d) **Objections**
Any member wishing to oppose an application shall notify the secretary in writing with the reasons and deliver the same within 7 days of seeing the application.
 - e) **Election**
Not earlier than 10 days after receiving an application to join, the secretary shall refer it and any letter of objection to the general management committee.
 - f) **Removal**
No member of the Club shall have his membership removed without a two-thirds majority vote of those attending a meeting of the Club at which this is an agenda item. The member concerned shall be given full opportunity to defend his position. An expelled member forfeits all privileges and rights against the Club.
 - g) **Members**
A nominal roll of members shall be kept in the bar.
 - h) **Members with Carers (New: AGM 24/11/13)**
Members with employed carers will be entitled to bring one carer into the Club under their personal membership. Carer will need to be signed in but there will be no charge. Membership card will reflect member + 1 carer.

i) Parish Residents (New: AGM 15/12/19)

Residents of the Parish to be automatically invited to become members rather than having to be nominated by a current Member. Membership will still be at the discretion of the committee.

4. Management Committee

At the Annual General Meeting of the Club there shall be elected the following:

- a) A Chairman
- b) A secretary, who may hold this appointment with another.
- c) A treasurer, who may not hold this appointment with any other.
- d) A general management committee, consisting of the Club Chairman, secretary, treasurer and six other members. **(Amended: AGM 15/12/19)**
- e) A bar committee, consisting of three members who may hold other appointments.

The tenure of office of any member of any committee shall be limited to one year but any committee member may stand for re-election. Each committee shall have the power to co-opt to fill any casual vacancy or for any other purpose, but any co-opted member shall hold office only until the next following annual meeting.

5. Club Meetings

a) Annual

The Chairman shall convene a general meeting of the Club not later than the month of December each year. **(Amended: AGM 15/12/19)**

b) Ordinary

The general management committee shall be and is empowered to call a general meeting at any time and shall do so by displaying a notice on the Club notice board for 14 consecutive days, the last being not less than 7 days before the planned meeting. Such notice shall give the date, time and place of the meeting.

c) Extra-ordinary

- i) Where a matter arises requiring an urgent decision by the Club the Chairman may call an Extra-ordinary meeting at 7 days notice by a display of a notice to that effect on the Club notice board, together with an outline notification of the matter for discussion.
- ii) Within 7 days of the delivery to him of a petition to that effect by at least 15 percent of the members of the Club the Chairman or, in his absence, any officer of the Club shall be required to call an extra-ordinary meeting of the Club at 7 days notice.

6. Voting

At any meeting of the Club voting shall be restricted to ordinary members over the age of 16. Apart from any resolution required by these rules to be otherwise, a simple majority of those attending will carry the motion. In the event of a tie the Chairman shall have a casting vote. At any meeting of any committee all members shall be entitled to vote irrespective of age and a simple majority will carry the motion.

7. Quorum (Amended:AGM 24/11/13)

At any meeting of the Club a quorum shall be 6 members.

8. Club Premises

- a) The general management committee shall have the authority to enter into agreement on behalf of the Club to lease, rent or occupy by licence, such part of Newchurch Village hall as is made available to them or such other premises as may to them seem fitting. The Club shall be responsible for the discharge of all outgoings on Club premises as are properly and legitimately billed to the Club.
- b) The premises may open from 8.00am to midnight daily but the general management committee may authorise longer for special occasions.
- c) Whilst the use of the Club premises shall be open to all members no member under 14 shall be admitted to the premises unless accompanied by a member over 18.
- d) The general management committee may agree that, on proper application, the Club premises be available for hire by non-members on such terms as the committee sees fit.

9. The Bar

- a) The responsibility for seeing that the bar is run in an efficient and proper manner shall rest with the bar committee. Without prejudice to the generality of this responsibility the committee shall be responsible for:
 - i. Keeping proper bar accounts.
 - ii. Accounting to the treasurer for bar takings.
 - iii. Ensuring the bar is properly stocked.
- b) The bar committee may appoint bar staff either for a particular occasion or generally and may remunerate such staff from bar funds as they see fit.
- c) Whilst it would not be unlawful for the supply of alcoholic liquor to members of the Club under 18 the committee shall have discretion as to who to supply, with what, when and what quantity. The committee is expected to exercise this discretion in a responsible manner. The committee shall have absolute discretion to refuse the supply of alcohol to those under 18 either in particular or generally and may delegate this responsibility to the head of bar staff for the time being.
- d) The bar committee shall have a discretion to extend the use of bar facilities to non-members of the Club either generally, specifically to individuals, or for special occasions as they see fit.
- e) The head of bar staff shall, in any event, have the authority to refuse to supply alcohol to any member or non-member of the Club who, in his opinion, has already had too much to drink or who is in any way rowdy or disruptive and the head of bar staff shall also have the authority to order such person to leave the premises.
- f) The opening hours of the bar for the supply of alcoholic liquor shall be at the discretion of the bar committee but shall not, without lawful authority, extend either side of 11am – 1am any day of the week, in line with current licensing laws.
(Amended:AGM 24/11/13)
- g) Sales of alcoholic liquor for consumption off the premises, as allowed by NSC licence and in line with current licensing laws, is permitted to members only.
(Amended:AGM 24/11/13)
- h) No member or non-member may bring alcoholic liquor into the Club premises and on any contravention of this rule the head of bar staff may require the person concerned to take and leave the liquor out of the premises and off the village hall property.
- i) Anyone wishing to hire the NSC bar (other than at the current “Function Rates”) must have been a member of the Social Club for at least 6 months.
(New:AGM 29/11/15)

10. Rights and Responsibilities

- a) Every member of the Club may, subject to these rules, use and enjoy in common with the other members of the Club, the Club premises, the furniture, fittings and other things in and belonging to the Club. Ownership of all property belonging to the Club shall be vested in each member in equal shares.
- b) A member is not under any financial liability by reason only of his membership of the Club otherwise than to make good or recompense any damage attributable to him or any guest he may bring.

11. Guests

- a) Each member may bring up to 4 guests to the Club on any occasion and such guests shall be permitted the use of the bar and other Club facilities. This limit will not apply on any occasion when a function in the hall is being organised by the Club.
- b) The host shall register the presence of any guest of his in a book kept for that purpose behind the bar.
- c) Guest fees (at current rate) shall apply for all evenings, including event nights.
(New:AGM 10/12/17)

12. The Treasurer

The Treasurer shall keep proper accounts and present them to the Club at the Annual General Meeting.

13. Private Benefits

- a) No one may at any time receive at the expense of the Club or any member of the Club any commission or percentage or similar payment on or with reference to purchases of intoxicating liquor by the Club.
- b) Apart from the remuneration of the bar staff as authorised by these rules no one may directly or indirectly derive any pecuniary benefit from the supply of intoxicating liquor by or on behalf of the Club to members or guests apart also from any benefit accruing to the Club as a whole and apart also from any benefit which a person derives individually by reason of the supply giving rise to or contributing to a general gain for the carrying on of the Club.

14. Gaming Machines

In the event of the Club acquiring one or more gaming machines, money from such machines shall only be extracted when 2 members of the bar committee are present together and agree and record the amount extracted and obtain from the treasurer a receipt for the same.

15. Rule Amendment

These rules may be amended by the Club at any general meeting of the Club at which a proposed amendment is an agenda item.